

**DATE:** Monday, April 5, 2021

**TIME:** 8:00 a.m.

**LOCATION:** Sarasota/Manatee MPO  
8100 15<sup>th</sup> Street East  
Bradenton, Florida 34243



MEETING ACCESS INFORMATION:

See instructions on page 2

Ryan Brown, MPO Staff

AGENDA

**1. Call to Order and Confirmation of a Quorum**

**2. Public Comment**

The public is encouraged to provide comments in advance. Public comment opportunities will be provided as permitted in [Executive Order 20-69](#). Information regarding technology and access is on page 2 of the agenda and posted on the MPO website at [www.mympo.org](http://www.mympo.org). Speakers during the meeting will be limited to two minutes.

**3. Action Items**

a. Approval of Meeting Minutes: March 9, 2020, September 14, 2020, and February 1, 2021

b. Election of Chair, Ms. Paula Wiggins was elected as Vice Chair at the September 14, 2020 meeting

**4. Reports and Presentations**

a. Project Application Process (Jennifer Musselman, Kittelson)

b. Tampa Bay Area Mobility Platform (Drew Messer, Urban SDK)

c. Regional TSM&O Lessons Learned (Eric Hill, Metro Plan Orlando)

d. Once Around the Table

**5. Adjourn**

**Upcoming Meetings:**

**TSM&O Advisory Committee: June 5, 2021, 8:00 a.m., MPO Office, 8100 15<sup>th</sup> Street East, Sarasota, Florida**

**PUBLIC COMMENT:** Meeting materials and information regarding technology and access will be posted to the MPO website at [www.mymppo.org](http://www.mymppo.org) on Monday, March 29, 2021.

There are four (4) ways for the public to participate:

1. Written comments will be accepted before, during, and after the meeting. All written comments will be included as part of the official public record of the meeting. Please email Rachel McClain, Fiscal Technician at [rachel@mymppo.org](mailto:rachel@mymppo.org) and include your name, email address, and phone number with your written comment.
2. The **TSM&O meeting will be live streamed on Monday, April 5, 2021 at 8:00 a.m.** The public can view the meeting and comment during the meeting using the comment box at <https://publicinput.com/Q742>.
3. The public may call-in by phone and leave comments via voicemail. Telephone Number 1-855-925-2801; Meeting code 8196.
4. For those wishing to address members of the TSM&O directly, you are requested to provide a written request in advance. Please email Rachel McClain, Fiscal Technician at [rachel@mymppo.org](mailto:rachel@mymppo.org) **by 12:00 p.m. on Friday, April 2, 2021** for your comments to be distributed to TSM&O members prior to the meeting. Please provide the following information in the email:
  - a. Subject line (RE): PUBLIC COMMENT FOR **APRIL 5, 2021** TSM&O MEETING
  - b. Please include the following information in the body of the email: 1) Name, email, and phone number; 2) The agenda item you wish to address; 3) A summary of your public comment (3000-character limit)
  - c. Following the receipt of the email, instructions will be sent on how to join the virtual meeting to speak once the Chair calls on you during the public comment period.

The MPO rules of procedure, decorum, and policy governing the public comment period, shall be followed and enforced in the same manner as if the meeting were held in person. During the public comment period, the Chair will ask the public to speak based on the written requests to speak in the order they are received.

Any person with a disability requiring assistance, auxiliary aids, and services for this meeting should notify the MPO at least seven (7) days in advance of the meeting by calling (941)-359-5772.

This notice is published pursuant to the requirements of Federal Laws, Florida Statutes, and MPO Policy. There are no stenographical records by a certified court reporter for the noticed meeting(s) listed above. Accordingly, any person seeking to appeal any decision(s) made at the noticed meeting(s) herein will be responsible for making a verbatim record of the testimony and evidence at the meeting(s) upon which any appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the Sarasota/Manatee MPO at 941-359-5772 at least seven (7) days prior to the meeting.

The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes they have been discriminated against because of race, color, religion, sex, age, national origin, disability, or family status may file a complaint with the Sarasota/Manatee MPO Title VI Coordinator by calling 941-359-5772 or in writing mailed to Sarasota/Manatee MPO, ATTN: Title VI Coordinator, at 8100 15<sup>th</sup> Street East, Sarasota, Florida 34243.

**\*\*PLEASE SILENCE ALL ELECTRONIC DEVICES\*\***



Follow the Sarasota/Manatee MPO on the World Wide Web: [www.mymppo.org](http://www.mymppo.org) @saramanampo

**DATE:** Monday, March 9, 2020

**TIME:** 08:30 a.m.

**LOCATION:** Sarasota/Manatee MPO  
8100 15<sup>th</sup> Street East  
Sarasota, Florida 34243



Wireless Access Available  
Network Name: MPO\_Guests  
Password: internet

### MEETING MINUTES

Mr. Ryan Brown, MPO Staff, called the meeting to order at 08:30 a.m. followed by the Pledge of Allegiance.

#### Present

Jesten Abraham, FDOT  
Sarah Blanchard, Sarasota County Area Transit  
Dan D'Antonio, HNTB/FDOT  
Nelson Galeano, Manatee County Public Works  
Dennis Hughes, City of Sarasota  
Vishal Kakkad, Manatee County  
Rene Kelly, Manatee County  
Mark Mathes, FDOT  
Gerry Traverso, City of North Port  
Paula Wiggins, Sarasota County Public Works

#### Guests

Tom Surprise, Citizen

#### Staff Present

Ryan Brown  
David Hutchinson  
Victoria Lesko  
Rachel McClain  
Dongyi Zhao

#### Reports and Presentations

a. Sarasota/Manatee TSM&O Master Plan Update

Mr. Mark Mathes, FDOT, stated the Sarasota/Manatee FDOT RTMC TSM&O Master Plan is in draft form right now and is currently being reviewed. Taking a lead from Lee County we are focusing on the projects and areas that meet the qualifications laid out in prioritization process. The document will be ready to be reviewed in the next few weeks. Demond Hazley will be reaching out soon to set up the next meeting.

b. RTMC Transition Update

Mr. Dan D'Antonio, HNTB/FDOT, provided an update in regard to the RTMC transition. They are working through the current transition with July 1, 2020 as the shift date. Mr. D'Antonio has been learning the system and establishing parts of the foundation and getting familiar with the staff. They are already helping with customer complaints, looking at signal timing and adjusting things as needed. They are also getting construction complaints. One being the SR 70 interchange signal, which was changed and then needed to change again with some geometry changes as well. There were also some changes made to Center Road in Venice. The Standard Operating Guidelines will be used and modified as needed. This way everyone is still on the same page and meeting the same expectations. Lastly, they will be taking a look at the hours of operations for the operators themselves and adjusting hours as needed.

c. FDOT District 1 Regional ITS Architecture Update

Mr. Ryan Brown, MPO, stated approximately two weeks ago he attended a District 1 Regional ITS Architecture meeting at the FDOT office. It has been approximately five years since the last major update. The documents that were presented at that meeting are attached to this packet, which are the PowerPoint slides and the handbook. Take a look at and review your role and the projects to ensure they still align. Mr. Michael Sherman wanted to make it very clear that it will be very difficult to move projects forward if they are not in the Architecture, at least in some form. This information will be due back on Monday, March 16<sup>th</sup>.

d. Once Around the Table

- Mr. Mark Mathes, stated there is a new FDOT LAP Program. This is a match program where the jurisdiction will submit the CV technology project with funds and FDOT will match those funds. Mr. Mathes will email the information to Mr. Brown so it can be sent to everyone.

Also Mr. Mathes suggested that a presentation be a part of the next meeting and FDOT will present. If anyone has anything they would like to hear about, let us know. One suggestion was to have an Urban SDK presentation.

**Adjournment**

Having no further business, the TSM&O meeting adjourned at 09:05 a.m.

DRAFT

**DATE:** Monday, September 14, 2020

**TIME:** 08:00 a.m.

**LOCATION:** Sarasota/Manatee MPO  
8100 15<sup>th</sup> Street East  
Sarasota, Florida 34243



Wireless Access Available  
Network Name: MPO\_Guests  
Password: internet

### MEETING MINUTES

Mr. Ryan Brown, MPO Staff, called the meeting to order at 08:02 a.m.

#### Present

Jesten Abraham, FDOT  
Sam Campbell, HNTB  
Alex DavidShaw, City of Sarasota  
Desmond Hazley, VHB  
Renjan Joseph, FDOT  
Vishal Kakkad, Manatee County  
Megan Lui, City of Sarasota  
Mark Mathes, FDOT  
Larry Mau, Sarasota County  
Justin Merritt, FDOT  
Dan Preslar, Neel-Schaffer, Inc.  
Tyrone Scorsone, Kittelson & Assoc.  
Commissioner Misty Servia, Manatee County Commissioner  
Paula Wiggins, Sarasota County

#### Staff Present

Ryan Brown  
Alvimarie Corales  
David Hutchison  
Leigh Holt  
Rachel McClain  
Nancy Simpson  
Corinne Tucker

#### Reports and Presentations

##### a. Sarasota/Manatee TSM&O Master Plan Update

Mr. Desmond Hazley, VHB, provided a PowerPoint presentation regarding the Sarasota/Manatee TSM&O Master Plan Update. Some highlights include:

- A successful TSM&O program must include:
  - Supportive business/technical processes – mainstreaming TSM&O
  - Constant performance measurement
  - Key stakeholders buy-in
  - Consistent inter-agency / inter-departmental collaboration
  - Preparation for future needs and technologies
- A TSM&O Master Plan provides a holistic approach to addressing future mobility and safety needs and includes identification of goals and objectives, prioritization of corridors, and types of TSM&O strategies and potential locations
- Prioritization of corridors includes data review and needs assessment, priority scoring methodology and identification of top 10 state and local corridors
- TSM&O strategies include gap analysis for connectivity and strategies for operations, transit, and safety
- Project identification of masterplan identifies solutions through three methods, focuses on priority corridors but also includes strategies for entire system, and priority corridor assessment provides alignment of TSM&O solutions for common issues
- Gap analysis, statewide ITS assessment and implementation and next steps

b. Congestion Management Plan (CMP) Update

Mr. Tyrone Scorsone, Kittelson & Assoc., provided a brief overview on the Congestion Management Plan (CMP) update. One of the main updates that took place was using 2019 Prodata in place of the 2017 Prodata in getting travel time reliability numbers. The MPO conducted two analyses, one for totality for the 2019 calendar year and one for peak season, running January through April 2019. There was a review of the existing projects that are planned and what improvements are planned. The focus on these projects was where travel time reliability is a major problem and to determine what types of improvements are needed.

c. Long Range Transportation Plan (LRTP)

Ms. Leigh Holt, MPO, provided a brief overview of the LRTP. Some highlights include:

- The LRTP is a document for 25 year and is updated every 5 years
- It includes Federal and State mandates, extensive public involvement, the cost feasible plan and project priorities
- MPO SIS priorities include Interchange improvements at I-75 at SR 681, Sarasota Bradenton International Airport/University Parkway, Port Manatee roadway and rail access and intermodal access interchanges
- Multi Modal Corridors include US 41, SR 64/Manatee Avenue, SR 789/Gulf Drive/Gulf of Mexico, SR 684/Cortez Road, University Parkway (SIS), ST 789/Ringling Causeway, SR 780/Fruitville Road, and SR 72/Stickney Point/Clark Road with a \$300 million investment over the 25 years
- Safety projects included are the projects identified in the annual MPO Safety report with over 50 eligible locations on State and local road based on crashes resulting in death or serious injuries with \$75 million investment over the 25 years
- TSMO / ATMS projects within the FDOT TSM&O Master Plan including TSM&O project priorities, three autonomous vehicle corridors, top 10 state road projects in each county fully funded and the top 10 local road projects in each county eligible for investment funds
- Congestion Management Plan projects include the most reliable/congested corridors eligible for investment funds with \$75 million investment over the 25 years and \$200,000 annually for operations
- Next steps include the first draft of the LRTP and Cost Feasible Project Priorities posted and distributed on September 10, MPO Board presentation of the LRTP on September 21 at the Bradenton Area Convention Center, the final draft will be posted and distributed for 30-day public comment period on September 24, MPO Staff will be available for community, council, or commission presentations in October and the LRTP will go before the MPO Board for final approval on October 26

d. Election of Officers

Mr. Ryan Brown, MPO, opened the floor to volunteers for the Chair and Vice Chair. Commissioner Misty Servia volunteered to be Chair and Ms. Paula Wiggins volunteered to be Vice Chair. Mr. Vishal Kakkad made a motion to approve the volunteers for Chair and Vice Chair and Mr. Larry Mau seconded the motion. The motion passed unanimously.

e. Once Around the Table

There were no member comments

**Adjournment**

Having no further business, the TSM&O meeting adjourned at 08:55 a.m.

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**DATE:** Monday, February 1, 2021

**TIME:** 08:00 a.m.

**LOCATION:** Telephone/Video Workshop

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**MEETING MINUTES**

Mr. Ryan Brown, MPO Staff, called the meeting to order at 08:10 a.m.

**Present**

Sarah Blanchard, Sarasota County Area Transit  
Lynn Burnett, ITPO  
Sam Campbell,  
Clarke Davis, Manatee County  
Alex DavisShaw, City of Sarasota  
Mukunda Gopalakrishna, Manatee County  
Eric Hill, Metroplan Orlando  
Amjid Hussain, Sarasota County  
Vishal Kakkad, Manatee County  
Mark Mathes, FDOT  
Colleen McGue, City of Sarasota  
Ben Newman, City of North Port  
Jonathan Roberson, MCAT  
Kathleen Weeden, City of Venice

**Consultants**

Johnathan Ford, Kimley-Horn  
Caroline Fraser, Kimley-Horn  
Jennifer Musselman, Kittelson  
Ryan Suarez, Kimley-Horn

**Staff**

Ryan Brown  
Alvimarie Corales  
Leigh Holt  
David Hutchinson  
Rachel McClain  
Corinne Tucker

**Reports and Presentations**

a. Introduction, Goals and Objectives

Ms. Jennifer Musselman, Kittelson, provided a PowerPoint presentation on the TSM&O goals and objectives. Some highlights include:

- Committee functions as an Advisory role
- Background for projects from the Congestion Management Plan, US 41: Transit Choices Study, and money was set aside in the Long Range Transportation plan
- 2021 TSM&O goals and objectives: establish application process to pursue funding for TSM&O projects, advise appropriate level of investment for identified TSM&O projects, facilitate process to drive money from FDOT to locals for TSM&O, and to coordinate how staffing funds in the LRTP are allocated

b. Funding and Priorities

Mr. Ryan Brown provided a brief explanation of the projects funding process. First step was the Congestion Management Plan approval and then with the update incorporated the TSM&O section. Second step would be how to implement the projects to improve corridors and going through the process of determining how projects receive funding. Lastly, all the assistance from the jurisdictions with the FDOT Master Plan and following through with those projects in the 2045 Long range Transportation Plan.

Mr. Mark Mathes, FDOT, stated that getting money from the Federal process would be better than just receiving it from FDOT. FHWA will be looking for any system engineering documentation and any jurisdiction reports. Also, any data driven solutions i.e., looking for problems to solve and what technology can be used to solve it. FDOT would also like to do more education on the TSM&O process.

c. US 41: Transit Choices

Mr. Ryan Suarez, Kimley-Horn, provided a PowerPoint presentation regarding the US 41: Transit Choices Study. Some of the highlights include:

- What do we want to accomplish?
- What is bus priority?
- Why bus priority?
- What are bus priority treatments? Transit signal priority, queue jump lanes, and dedicated bus lanes
- Implementation
- Systems engineering
- US 41: Transit Choices objectives
- Why Route 99/US 41? Route 99/US 41 ridership totals, on-time performance, bus schedule, and high travel activity
- Candidate locations and the Multi Modal Emphasis Corridors
- Evaluation framework

d. Once Around the Table

Mr. Eric Hill suggested that finding a Board to champion the TSM&O projects has made a difference in the past.

Ms. Colleen McGue stated the City of Sarasota is in discussion with FDOT and SCAT regarding a Trolley service operating between Downtown Sarasota, St. Armands and Lido Key on SR 789. One of the technologies FDOT suggested investing in was transit signal priority and getting that in place before the Trolley service begins. The City of Sarasota has this scheduled to be in place in the next Fiscal Year, July 1, 2021. If the City puts this in place just how much time will the bus gain with signal priority?

**Adjournment**

Having no further business, the TSM&O meeting adjourned at 09:30 a.m.