

**PUBLIC TRANSPORTATION TASK FORCE**  
**SARASOTA/MANATEE METROPOLITAN PLANNING ORGANIZATION**  
**7632 15<sup>th</sup> Street East**  
**Sarasota, Florida 34243**

**8:15 AM  9:15 AM**

**AGENDA FOR JUNE 18, 2018**

Call to Order and Pledge of Allegiance (Commissioner Betsy Benac, Manatee County, Chair)

Introductions

Open to the Public (Two Minutes)

Approval of the December 18, 2017 and February 26, 2018 Meeting Minutes

- I. MCAT Quarterly Report (William Steele, MCAT)
- II. SCAT Quarterly Report (Sarah Blanchard, SCAT)
- III. FDOT Update (FDOT)
- IV. MPO Staff Report (Neveen Nawawy, MPO)
- V. Member Comments
- VI. Next Meeting:

Committee Meeting: September 24, 2018

- VII. Adjournment

All interested parties are invited to appear and be heard on each of the above items. Written comments filed with the MPO will be considered. Copies of all the above proposed documents are available by calling the MPO Office at 941-359-5772.

This notice is published pursuant to the requirements of the Federal Laws, Florida Statutes, and MPO Policy. No stenographic record by a certified court reporter is made of this meeting. Accordingly, any person who may seek to appeal any decisions involving the matter noticed herein will be responsible for making a verbatim record of the testimony and evidence at this meeting upon which any appear is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the Sarasota/Manatee MPO at 941-359-5772 at least seven (7) days prior to the meeting.

The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes he/she has been discriminated against because of race, color, religion, sex, age, national origin, disability or family status may file a complaint with the Sarasota/Manatee MPO Title VI coordinator Leigh Holt at 941-359-5772 or by writing her at 7632 15<sup>th</sup> Street East, Sarasota, Florida 34243.

1 PUBLIC TRANSPORTATION TASK FORCE  
2 OF THE  
3 SARASOTA/MANATEE METROPOLITAN PLANNING ORGANIZATION

4  
5 Sarasota/Manatee MPO Conference Room  
6 7632 15<sup>th</sup> Street East  
7 Sarasota, Florida 34243

8  
9 8:15 A.M.

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11 **MEETING MINUTES OF December 18, 2017**

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14 **I. Call to Order and Introductions**

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16 The meeting was called to order at approximately 8:15 a.m. by Chair Vice Mayor Linda Yates.

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18 **Members Present**

19 Vice Mayor Liz Alpert, City of Sarasota  
20 Commissioner Betsy Benac, Manatee County  
21 Commissioner Alan Maio, Sarasota County  
22 Vice Mayor Linda Yates, City of North Port  
23 Mayor Dan Murphy, ITPO  
24 Commissioner Jack Daly, Town of Longboat Key  
25 Mayor Shirley Groover Bryant, City of Palmetto  
26 Vice Mayor Bob Daniels, City of Venice  
27 Commissioner Carlos Beruff, Sarasota/Manatee Airport Authority  
28 Pam Barr, FDOT  
29 Rick Ferris, SCAT  
30 Jim Egbert, MCAT  
31 Bill Steele, MCAT  
32 Ryan Suarez, MCAT

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34 **Guests Present**

35 Ernie Gerlach, Citizen

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37 **MPO Staff**

38 Ryan Brown  
39 Alvimarie Corales-Cuadrado  
40 David Hutchinson  
41 Rachel McClain  
42 Colleen McGue

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44 **II. Open to the Public**

45  
46 No comments from the public were received.

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48 **III. Approval of the March 27, 2017 and June 19, 2017 Meeting Minutes**

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50 Vice Mayor Bob Daniels made a motion to approve the meeting minutes and Commissioner  
51 Jack Daly seconded the motion.

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**IV. MCAT and SCAT Irma Update Reports**

Mr. Jim Egbert, MCAT, stated MCAT made a total of 704 trips over the week with 352 passengers being taken to shelters and 69 passengers from Manatee Memorial Hospital, that closed, to other Hospitals that agreed to accept them. There were approximately 90 operators on staff during the week and were homed and taken care off at the MCAT facility.

Mr. Rick Ferris, SCAT, stated SCAT had 214 passengers PSN and 296 passengers to and from shelters. SCAT started off offering free rides to shelters and then proceeded to only do the most needed trips.

There was a lot of planning involved with the shutdown of the transit services for both MCAT and SCAT. There was also a lot of coordination with Ms. Pam Barr of FDOT.

Ms. Alvimarie Corales-Cuadrado, MPO, announced the All Hazards Recovery Training that will be held on March 1<sup>st</sup> and 2<sup>nd</sup>, 2018.

**a. MCAT Quarterly Report**

Mr. Ryan Suarez, MCAT, reported on the following:

- GPS equipment on all fleet buses: This equipment is connected to an app on cellphones and the passengers have real time information of location of buses.
- Pilot program for a Mobil Ticketing System: The passengers will be able to purchase tickets from their cellphones and then show the ticket to the drivers. The ticket image will change every day, so they cannot be duplicated.
- Transit Development Plan Update: This was started two months ago and should be completed by September 2018. MCAT is scheduling workshops and working through passenger surveys and public meetings/input.

**b. SCAT Quarterly Report**

Mr. Rick Ferris, SCAT, reported on the following:

- Routes 18, 99 and All SCAT Fixed Route Ridership totals.
- Longboat Key Route 18 has hourly service seven days a week from 6:00 a.m. to 7:55 p.m. The Route travels from downtown Sarasota to Bay Isles.
- A few service changes starting in January 2018 will be: reducing Saturday, reducing underperforming Sunday trips, eliminating underperforming late night and very early morning hours, improving higher performing routes, peak season schedules start later in December/January, and reducing off peak season after April.

**V. FDOT Update**

Ms. Pam Barr, FDOT, reported on the following:

- FDOT is shorthanded. The vacancy for the position will not be posted until January 2018, and therefore the position will not be filled until April 2018. Please be patient.

- 1                   ○ 5310 Grant notices for buses are being sent out, operating fund letters are on
- 2                   hold for now. This year 5310 Grant applicants will have to do performance
- 3                   measures.
- 4                   ○ FTA Procurement Training will be held on March 8, 2018 in Fort Myers and on
- 5                   March 9, 2018 in Bartow. This training is offered by Tindale Oliver and is
- 6                   required for all those who receive funding.
- 7

8 **VI. Election of Chair (Manatee County) and Vice-Chair (Sarasota County)**

9  
10 Chair Vice Mayor Yates asked for nominations for the 2018 Chair. Commissioner Beruff  
11 nominated Commissioner Betsy Benac and Mayor Groover Bryant seconded the nomination.  
12 Hearing no further nominations Chair Vice Mayor Yates closed the nominations. Passed  
13 unanimously.

14  
15 Chair Vice Mayor Yates asked for nominations for the 2018 Vice Chair. Vice Mayor Alpert  
16 nominated Commissioner Alan Maio and Commissioner Beruff seconded the nomination.  
17 Hearing no further nominations Chair Vice Mayor Yates closed the nominations. Passed  
18 unanimously.

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20 **VII. Member Comments**

21  
22 There were no member comments.

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24 **VIII. Date and Time of Next Meeting**

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26 Committee Meeting: February 26, 2018 at 8:15 a.m.

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28 **IX. Adjournment**

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30 The Public Transportation Task Force meeting was adjourned at approximately 9:00 a.m.

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**PUBLIC TRANSPORTATION TASK FORCE  
OF THE  
SARASOTA/MANATEE METROPOLITAN PLANNING ORGANIZATION**

Sarasota/Manatee MPO Conference Room  
7632 15<sup>th</sup> Street East  
Sarasota, Florida 34243

8:15 A.M.

**MEETING MINUTES OF FEBRUARY 26, 2018**

**Call to Order and Introductions**

Vice Chair Commissioner Maio called the meeting to order at approximately 8:15 a.m. followed by the Pledge of Allegiance. A quorum was not present.

**Members Present**

Vice Mayor Liz Alpert, City of Sarasota  
Commissioner Alan Maio, Sarasota County  
Vice Mayor Linda Yates, City of North Port  
Commissioner Jack Daly, Town of Longboat Key  
Mayor Shirley Groover Bryant, City of Palmetto  
Rick Ferris, SCAT  
Sarah Blanchard, SCAT  
Jim Egbert, MCAT  
Bill Steele, MCAT  
Ryan Suarez, MCAT

**MPO Staff**

Ryan Brown  
Leigh Holt  
David Hutchinson  
Rachel McClain  
Corinne Tucker

**Guests Present**

Ernie Gerlach, Citizen  
Colleen McGue, City of Sarasota  
Tom Harmer, Town of Longboat Key

**Open to the Public**

No comments from the public were received.

**Approval of the December 18, 2017 Meeting Minutes**

Due to no quorum the December 18, 2017 minutes will be put on the next PTF Agenda.

**I. MCAT Quarterly Report**

Mr. Ryan Suarez, MCAT, reported on the following:

- Pilot program for a Mobile Ticketing System: Manatee County Board of County Commissioners has approved the program and it will be starting on April 3, 2018. The passengers will download the app and purchase the ticket they will need and show their phone to the bus driver in order to ride the bus.
- MCAT will have an onsite compliance review March 12<sup>th</sup> and 13<sup>th</sup>, 2018. This will cover all operations of MCAT. SCAT will have their review on March 14<sup>th</sup> and 15<sup>th</sup>, 2018.

**II. SCAT Quarterly Report**

Ms. Sarah Blanchard, SCAT, reported on the following:

- Provided an overview of the March 17, 2018 route changes.
- Provided an overview of the yearly ridership totals for the fixed route buses.

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5 **III. FDOT Update**

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7 There was no one from FDOT present at the meeting.

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9 **IV. MPO Staff Report**

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11 Ms. Leigh Holt, MPO, announced there have been many MPO Staff changes and so  
12 Management has reorganized the MPO Staff to include Transit, so it no longer stands alone.  
13 Staff looks forward to blending transit together with all other areas.

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15 **V. Active Transportation Plan**

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17 Mr. Ryan Brown, MPO, stated the Active Transportation Plan will now include Transit and will  
18 connect walking, biking and transit together. Safety audits will be included in this process to  
19 see where the connections are being made between walking, biking and transit, and also to  
20 implement transit to improve safety.

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22 **VI. Longboat Key Transit Services**

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24 Mr. Ryan Suarez, MCAT, stated the Longboat Key Shuttle is an on-demand service. The  
25 customers that would like to ride the shuttle will call MCAT 24 hours in advance of the ride and  
26 schedule the pick up and drop off. The service area is from Coquina Beach to Bay Isles. From  
27 Bay Isles the customer can connect to SCAT Route 18. There is a \$1.50 fee to ride.

28  
29 Ms. Sarah Blanchard, SCAT, stated that the Route 18 service area is from Downtown to Bay  
30 Isles. SCAT is looking at options to discontinue this route and make it more effective. There is  
31 also Route 4 that goes around St. Armands that will be modified as well.

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33 **VII. Member Comments**

34  
35 There were no member comments.

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37 **VIII. Date and Time of Next Meeting**

38  
39 Committee Meeting: June 18, 2018 at 8:15 a.m.

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41 **IX. Adjournment**

42  
43 The Public Transportation Task Force meeting was adjourned at approximately 9:15 a.m.