

**PUBLIC TRANSPORTATION TASK FORCE
SARASOTA/MANATEE METROPOLITAN PLANNING ORGANIZATION
7632 15th Street East
Sarasota, Florida 34243**

8:15 AM 9:15 AM

AGENDA FOR JUNE 18, 2018

Call to Order and Pledge of Allegiance (Commissioner Betsy Benac, Manatee County, Chair)

Introductions

Open to the Public (Two Minutes)

Approval of the December 18, 2017 and February 26, 2018 Meeting Minutes

- I. MCAT Quarterly Report (William Steele, MCAT)
- II. SCAT Quarterly Report (Sarah Blanchard, SCAT)
- III. FDOT Update (FDOT)
- IV. MPO Staff Report (Neveen Nawawy, MPO)
- V. Member Comments
- VI. Next Meeting:

Committee Meeting: September 24, 2018

- VII. Adjournment

All interested parties are invited to appear and be heard on each of the above items. Written comments filed with the MPO will be considered. Copies of all the above proposed documents are available by calling the MPO Office at 941-359-5772.

This notice is published pursuant to the requirements of the Federal Laws, Florida Statutes, and MPO Policy. No stenographic record by a certified court reporter is made of this meeting. Accordingly, any person who may seek to appeal any decisions involving the matter noticed herein will be responsible for making a verbatim record of the testimony and evidence at this meeting upon which any appear is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the Sarasota/Manatee MPO at 941-359-5772 at least seven (7) days prior to the meeting.

The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes he/she has been discriminated against because of race, color, religion, sex, age, national origin, disability or family status may file a complaint with the Sarasota/Manatee MPO Title VI coordinator Leigh Holt at 941-359-5772 or by writing her at 7632 15th Street East, Sarasota, Florida 34243.

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**PUBLIC TRANSPORTATION TASK FORCE
OF THE
SARASOTA/MANATEE METROPOLITAN PLANNING ORGANIZATION**

Sarasota/Manatee MPO Conference Room
7632 15th Street East
Sarasota, Florida 34243

8:15 A.M.

MEETING MINUTES OF December 18, 2017

I. Call to Order and Introductions

The meeting was called to order at approximately 8:15 a.m. by Chair Vice Mayor Linda Yates.

Members Present

Vice Mayor Liz Alpert, City of Sarasota
Commissioner Betsy Benac, Manatee County
Commissioner Alan Maio, Sarasota County
Vice Mayor Linda Yates, City of North Port
Mayor Dan Murphy, ITPO
Commissioner Jack Daly, Town of Longboat Key
Mayor Shirley Groover Bryant, City of Palmetto
Vice Mayor Bob Daniels, City of Venice
Commissioner Carlos Beruff, Sarasota/Manatee Airport Authority
Pam Barr, FDOT
Rick Ferris, SCAT
Jim Egbert, MCAT
Bill Steele, MCAT
Ryan Suarez, MCAT

Guests Present

Ernie Gerlach, Citizen

MPO Staff

Ryan Brown
Alvimarie Corales-Cuadrado
David Hutchinson
Rachel McClain
Colleen McGue

II. Open to the Public

No comments from the public were received.

III. Approval of the March 27, 2017 and June 19, 2017 Meeting Minutes

Vice Mayor Bob Daniels made a motion to approve the meeting minutes and Commissioner Jack Daly seconded the motion.

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IV. MCAT and SCAT Irma Update Reports

Mr. Jim Egbert, MCAT, stated MCAT made a total of 704 trips over the week with 352 passengers being taken to shelters and 69 passengers from Manatee Memorial Hospital, that closed, to other Hospitals that agreed to accept them. There were approximately 90 operators on staff during the week and were homed and taken care off at the MCAT facility.

Mr. Rick Ferris, SCAT, stated SCAT had 214 passengers PSN and 296 passengers to and from shelters. SCAT started off offering free rides to shelters and then proceeded to only do the most needed trips.

There was a lot of planning involved with the shutdown of the transit services for both MCAT and SCAT. There was also a lot of coordination with Ms. Pam Barr of FDOT.

Ms. Alvimarie Corales-Cuadrado, MPO, announced the All Hazards Recovery Training that will be held on March 1st and 2nd, 2018.

a. MCAT Quarterly Report

Mr. Ryan Suarez, MCAT, reported on the following:

- GPS equipment on all fleet buses: This equipment is connected to an app on cellphones and the passengers have real time information of location of buses.
- Pilot program for a Mobil Ticketing System: The passengers will be able to purchase tickets from their cellphones and then show the ticket to the drivers. The ticket image will change every day, so they cannot be duplicated.
- Transit Development Plan Update: This was started two months ago and should be completed by September 2018. MCAT is scheduling workshops and working through passenger surveys and public meetings/input.

b. SCAT Quarterly Report

Mr. Rick Ferris, SCAT, reported on the following:

- Routes 18, 99 and All SCAT Fixed Route Ridership totals.
- Longboat Key Route 18 has hourly service seven days a week from 6:00 a.m. to 7:55 p.m. The Route travels from downtown Sarasota to Bay Isles.
- A few service changes starting in January 2018 will be: reducing Saturday, reducing underperforming Sunday trips, eliminating underperforming late night and very early morning hours, improving higher performing routes, peak season schedules start later in December/January, and reducing off peak season after April.

V. FDOT Update

Ms. Pam Barr, FDOT, reported on the following:

- FDOT is shorthanded. The vacancy for the position will not be posted until January 2018, and therefore the position will not be filled until April 2018. Please be patient.

- 1 ○ 5310 Grant notices for buses are being sent out, operating fund letters are on
- 2 hold for now. This year 5310 Grant applicants will have to do performance
- 3 measures.
- 4 ○ FTA Procurement Training will be held on March 8, 2018 in Fort Myers and on
- 5 March 9, 2018 in Bartow. This training is offered by Tindale Oliver and is
- 6 required for all those who receive funding.
- 7

8 **VI. Election of Chair (Manatee County) and Vice-Chair (Sarasota County)**

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10 Chair Vice Mayor Yates asked for nominations for the 2018 Chair. Commissioner Beruff
11 nominated Commissioner Betsy Benac and Mayor Groover Bryant seconded the nomination.
12 Hearing no further nominations Chair Vice Mayor Yates closed the nominations. Passed
13 unanimously.

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15 Chair Vice Mayor Yates asked for nominations for the 2018 Vice Chair. Vice Mayor Alpert
16 nominated Commissioner Alan Maio and Commissioner Beruff seconded the nomination.
17 Hearing no further nominations Chair Vice Mayor Yates closed the nominations. Passed
18 unanimously.

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20 **VII. Member Comments**

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22 There were no member comments.

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24 **VIII. Date and Time of Next Meeting**

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26 Committee Meeting: February 26, 2018 at 8:15 a.m.

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28 **IX. Adjournment**

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30 The Public Transportation Task Force meeting was adjourned at approximately 9:00 a.m.

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Sarasota/Manatee MPO Conference Room
7632 15th Street East
Sarasota, Florida 34243

8:15 A.M.

MEETING MINUTES OF FEBRUARY 26, 2018

Call to Order and Introductions

Vice Chair Commissioner Maio called the meeting to order at approximately 8:15 a.m. followed by the Pledge of Allegiance. A quorum was not present.

Members Present

Vice Mayor Liz Alpert, City of Sarasota
Commissioner Alan Maio, Sarasota County
Vice Mayor Linda Yates, City of North Port
Commissioner Jack Daly, Town of Longboat Key
Mayor Shirley Groover Bryant, City of Palmetto
Rick Ferris, SCAT
Sarah Blanchard, SCAT
Jim Egbert, MCAT
Bill Steele, MCAT
Ryan Suarez, MCAT

MPO Staff

Ryan Brown
Leigh Holt
David Hutchinson
Rachel McClain
Corinne Tucker

Guests Present

Ernie Gerlach, Citizen
Colleen McGue, City of Sarasota
Tom Harmer, Town of Longboat Key

Open to the Public

No comments from the public were received.

Approval of the December 18, 2017 Meeting Minutes

Due to no quorum the December 18, 2017 minutes will be put on the next PTF Agenda.

I. MCAT Quarterly Report

Mr. Ryan Suarez, MCAT, reported on the following:

- Pilot program for a Mobile Ticketing System: Manatee County Board of County Commissioners has approved the program and it will be starting on April 3, 2018. The passengers will download the app and purchase the ticket they will need and show their phone to the bus driver in order to ride the bus.
- MCAT will have an onsite compliance review March 12th and 13th, 2018. This will cover all operations of MCAT. SCAT will have their review on March 14th and 15th, 2018.

II. SCAT Quarterly Report

Ms. Sarah Blanchard, SCAT, reported on the following:

- Provided an overview of the March 17, 2018 route changes.
- Provided an overview of the yearly ridership totals for the fixed route buses.

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5 **III. FDOT Update**

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7 There was no one from FDOT present at the meeting.

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9 **IV. MPO Staff Report**

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11 Ms. Leigh Holt, MPO, announced there have been many MPO Staff changes and so
12 Management has reorganized the MPO Staff to include Transit, so it no longer stands alone.
13 Staff looks forward to blending transit together with all other areas.

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15 **V. Active Transportation Plan**

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17 Mr. Ryan Brown, MPO, stated the Active Transportation Plan will now include Transit and will
18 connect walking, biking and transit together. Safety audits will be included in this process to
19 see where the connections are being made between walking, biking and transit, and also to
20 implement transit to improve safety.

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22 **VI. Longboat Key Transit Services**

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24 Mr. Ryan Suarez, MCAT, stated the Longboat Key Shuttle is an on-demand service. The
25 customers that would like to ride the shuttle will call MCAT 24 hours in advance of the ride and
26 schedule the pick up and drop off. The service area is from Coquina Beach to Bay Isles. From
27 Bay Isles the customer can connect to SCAT Route 18. There is a \$1.50 fee to ride.

28
29 Ms. Sarah Blanchard, SCAT, stated that the Route 18 service area is from Downtown to Bay
30 Isles. SCAT is looking at options to discontinue this route and make it more effective. There is
31 also Route 4 that goes around St. Armands that will be modified as well.

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33 **VII. Member Comments**

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35 There were no member comments.

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37 **VIII. Date and Time of Next Meeting**

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39 Committee Meeting: June 18, 2018 at 8:15 a.m.

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41 **IX. Adjournment**

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43 The Public Transportation Task Force meeting was adjourned at approximately 9:15 a.m.