

**PUBLIC TRANSPORTATION TASK FORCE  
SARASOTA/MANATEE METROPOLITAN PLANNING ORGANIZATION**

**Meeting Location is at the Lakewood Ranch Town Hall  
8175 Lakewood Ranch Boulevard  
Lakewood Ranch, Florida**

**AGENDA FOR NOVEMBER 8, 2018 at 8:15 AM**

*THE PTTF WILL ACCEPT PUBLIC COMMENT ON ALL ITEMS ON THIS AGENDA*

Public input will be limited to **two minutes** per person per agenda item.

**Anyone wishing to speak on a specific agenda item or under the Open to the Public Section is requested to fill out a Public Comment Card and provide it to MPO staff.**

Call to Order and Pledge of Allegiance (Commissioner Betsy Benac, Manatee County, Chair)

Introductions

Open to the Public

Approval of the September 24, 2018 Meeting Minutes

- I. MCAT Quarterly Report (William Steele, MCAT)
- II. SCAT Quarterly Report (Sarah Blanchard, SCAT)
- III. FDOT Update (FDOT)
- IV. Active Transportation Plan Update (Jennifer Musselman, Kittelson)
- V. Election of Chair (Sarasota County) and Vice Chair (Manatee County)  
  
Current Chair is Commissioner Betsy Benac and current Vice Chair is Commissioner Alan Maio
- VI. Member Comments
- VII. Next Meeting: January 28, 2019
- VIII. Adjournment

All interested parties are invited to appear and be heard on each of the above items. Written comments filed with the MPO will be considered. Copies of all the above proposed documents are available by calling the MPO Office at 941-359-5772.

This notice is published pursuant to the requirements of the Federal Laws, Florida Statutes, and MPO Policy. No stenographic record by a certified court reporter is made of this meeting. Accordingly, any person who may seek to appeal any decisions involving the matter noticed herein will be responsible for making a verbatim record of the testimony and evidence at this meeting upon which any appear is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the Sarasota/Manatee MPO at 941-359-5772 at least seven (7) days prior to the meeting.

The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes he/she has been discriminated against because of race, color, religion, sex, age, national origin, disability or family status may file a complaint with the Sarasota/Manatee MPO Title VI coordinator Leigh Holt at 941-359-5772 or by writing her at 7632 15<sup>th</sup> Street East, Sarasota, Florida 34243.

**PUBLIC TRANSPORTATION TASK FORCE  
OF THE  
SARASOTA/MANATEE METROPOLITAN PLANNING ORGANIZATION**

Sarasota/Manatee MPO Conference Room  
7632 15<sup>th</sup> Street East  
Sarasota, Florida 34243

**MEETING MINUTES OF SEPTEMBER 24, 2018 at 8:15 A.M.**

**Call to Order and Introductions**

Vice Chair Commissioner Maio called the meeting to order at approximately 8:20 a.m. followed by the Pledge of Allegiance. A quorum was present.

**Members Present**

Vice Mayor Liz Alpert, City of Sarasota  
Commissioner Betsy Benac, Manatee County  
Mayor Shirley Groover Bryant, City of Palmetto  
Commissioner Jack Daly, Town of Longboat Key  
Commissioner Alan Maio, Sarasota County  
Vice Mayor Linda Yates, City of North Port  
Sarah Blanchard, SCAT  
Jim Egbert, MCAT  
Steve Felter, FDOT  
Rick Ferris, SCAT  
Bill Steele, MCAT  
Ryan Suarez, MCAT

**MPO Staff**

Ryan Brown  
Leigh Holt  
David Hutchinson  
Rachel McClain  
Corinne Tucker

**Guests Present**

Michelle Grimsley, FL House District 70  
Cardiena Hardy, FL House District 70  
James Jones, Bradenton Herald

**Open to the Public**

No comments from the public were received.

**Approval of the December 18, 2017, February 26, 2018, and June 18, 2018 Meeting Minutes**

Mayor Shirley Groover-Bryant made a motion to approve the meeting minutes. It was seconded by Commissioner Jack Daly and passed unanimously.

**I. MCAT Quarterly Report**

Mr. Ryan Suarez, MCAT, reported on the following:

- Real Time Passenger Video displays; Passengers can use mobile app to see where the bus is at in real time. The screens are LCD instead of LED. The monitors are being installed and will hope to go live in March 2019.
- The Light Duty Vehicle Pilot Program: MCAT currently has one bus and two more on order. MCAT is still trying to test the vehicles to see how they hold up to the daily trips and passengers.
- Manatee Beach ConneXion Shuttle: There is Beach Shuttle parking, which is similar to a park and ride, at 75<sup>th</sup> Street West and the shuttle will then take you to the Anna Maria Island. The grant was approved for Fiscal Year 2020.
- MCAT completed a major five year update to the Transit Development Plan for 2019 2028.

**II. SCAT Quarterly Report**

Mr. Rick Ferris, SCAT, reported on the following:

- Monthly Fixed Route Ridership
- Monthly Comparison for prior years

- Breeze Ridership (Trolley Service)
- Ridership by Routes for July 2018 and August 2018
- Discussed SCAT Route Changes

### III. FDOT Update

Mr. Steve Felter, FDOT, reported on the following:

- District Grants Workshop is October 3, 2018 in Fort Myers and October 4, 2018 in Bartow. The due date for applications is December 31, 2018. The Workshop will include an overview of the new software which will be used for agencies to submit the grant applications. Additional mandatory training for agencies will be provided which is tentatively scheduled for the end of November 2018.
- FDOT received 47 grant applications for Sections 5310, 5311, 5339 grants. The FTA released the Fiscal Year 2018 apportionments in May and recommendation letters have been sent out. Central Office has also received the Program of Projects and will be sent to FTA sometime in the next quarter.
- The bus bench letters were sent out in June for benches and shelters installed in the Right-of-Way of a State Highway System. Those are due mid-September.
- The 2018 FPTA/CTD Annual Conference and Expo in Daytona Beach, Florida on October 14-17, 2018.
- FDOT has hired Nicole Mills, P.E. to the position of ISD Administrator, effective June 11, 2018.

### IV. MPO Staff Report

- Mr. David Hutchinson, MPO Staff, revised the Bylaws as instructed by Members and discussed the recommended changes. A quorum at any meeting shall consist of five of the voting members, to include at least two voting members from each county inclusive of jurisdictions and if the Chair and Vice Chair are both absent at a meeting, a quorum may elect a voting member to serve as acting chair; if the Chair or Vice Chair arrives later, they would preside for the duration of the meeting. Chair Commissioner Benac entertained a motion to ratify the stated changes. Mayor Shirley Groover-Bryant made the motion. It was seconded by Commissioner Alan Maio and passed unanimously.
- Mr. Ryan Brown, MPO Staff, provided a general overview of the Active Transportation Plan and stated it will be coming before the members at the November meeting.

### V. Member Comments

- Mayor Shirley Groover Bryant announced the Open Streets event will be held on November 10<sup>th</sup> in Downtown Palmetto from 9:00 a.m. to 2:00 p.m. It will be on 10<sup>th</sup> Avenue West from 4<sup>th</sup> Street to 7<sup>th</sup> Street and FDOT will be setting up and providing pictures of complete street looks.

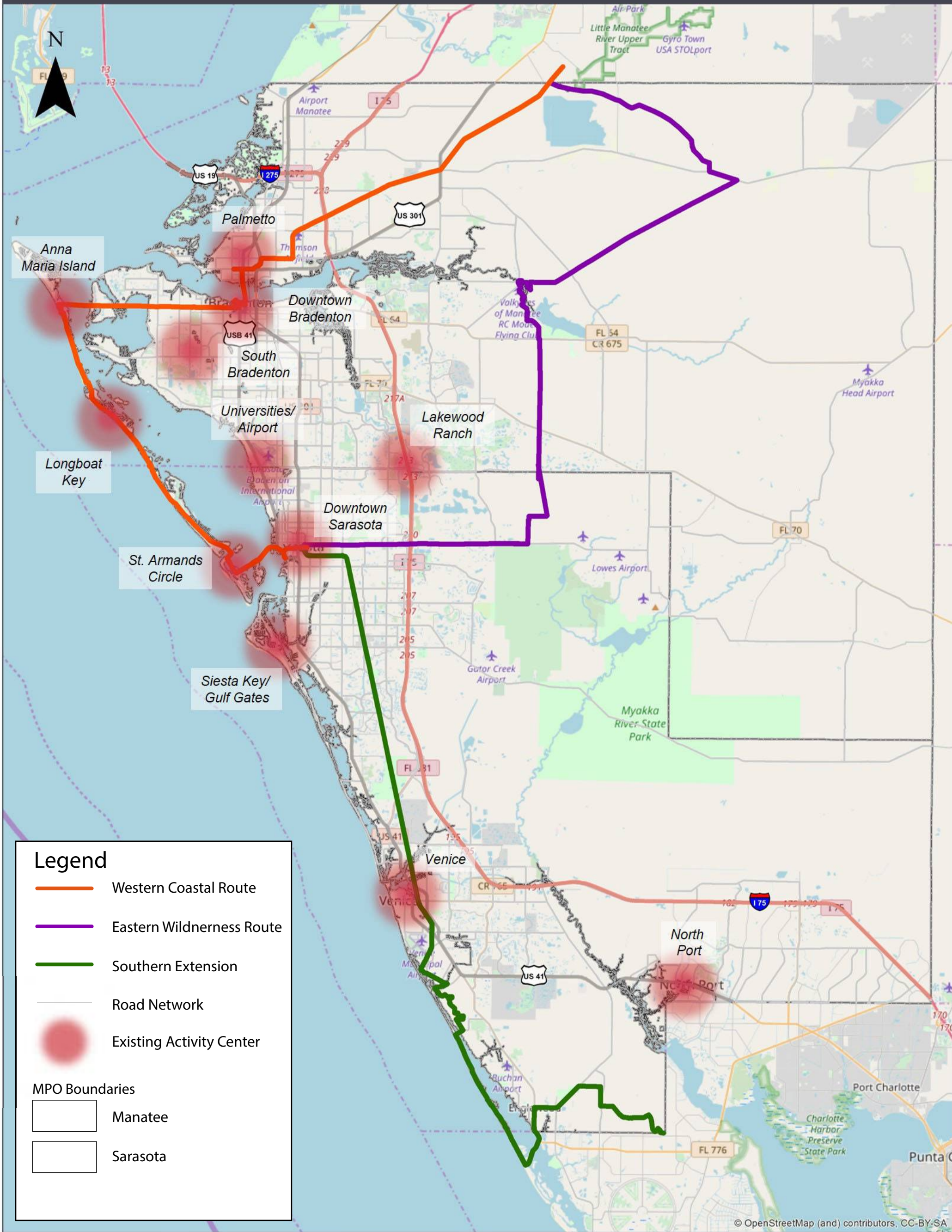
### VI. Date of Next Meeting

November 5, 2018 at 8:15 a.m.

### VII. Adjournment

The Public Transportation Task Force meeting was adjourned at approximately 9:15 a.m.

# Existing Activity Centers and SUNTrail Alignment



0 1.252.5 5 Miles

Date: 10/2018  
 Created by: Sigal Carmenate, Kittelson and Associates  
 Source: Adopted Regional Trail Alignment for Gulf Coast Trail  
 Sarasota and Manatee Counties, April 24, 2017

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