



Sarasota/Manatee MPO
7632 15th Street East
Sarasota, Florida 34243

10:00 A.M.

AGENDA FOR WEDNESDAY, NOVEMBER 14, 2018

CALL TO ORDER

PLEDGE OF ALLEGIANCE

SELF INTRODUCTIONS

OPEN TO THE PUBLIC (2 MINUTES)

APPROVAL OF MINUTES: Approval of the September 5, 2018 Minutes

I. REPORTS AND PRESENTATIONS

1. Community Transportation Coordinator (CTC) Report (Benita Zarr, MCAT)
 - a. MCAT Staff will update the Board on Transportation Disadvantaged service activities that have taken place since the last report.
 - b. Travel Training Update
 - c. Wait List Update
2. FDOT Report (Steve Felter, FDOT)
3. MPO Staff Report (Corinne Tucker, MPO)
 - a. 2018 FPTA/CTD Conference Overview
 - b. Rule 41-2 Updates

II. BOARD ACTION

1. Approval of the 2019 Meeting Schedule
2. Election of the 2019 Vice Chair (Current 2018 Vice Chair is Kristina Melling)

III. ONCE AROUND THE TABLE

IV. NEXT MEETING DATE

Wednesday, January 23, 2019, 10:00 a.m.

V. ADJOURNMENT

All interested parties are invited to appear and be heard on each of the above items. Written comments filed with the MPO will be considered. Copies of all the above proposed documents are available by calling the MPO Office at 941-359-5772.

This notice is published pursuant to the requirements of the Federal Laws, Florida Statutes, and MPO Policy. No stenographic record by a certified court reporter is made of this meeting. Accordingly, any person who may seek to appeal any decisions involving the matter noticed herein will be responsible for making a verbatim record of the testimony and evidence at this meeting upon which any appear is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the Sarasota/Manatee MPO at 941-359-5772 at least seven (7) days prior to the meeting.

The MPO planning process is conducted in accordance with title vi of the civil rights act of 1964 and related statutes. Any person or beneficiary who believes he/she has been discriminated against because of race, color, religion, sex, age, national origin, disability or family status may file a complaint with the Sarasota/Manatee MPO Title VI coordinator Leigh Holt at 941-359-5772 or by writing her at 7632 15th Street East, Sarasota, Florida 34243.

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**MANATEE COUNTY TRANSPORTATION
DISADVANTAGED LOCAL COORDINATING BOARD**

Sarasota/Manatee MPO
7632 15th Street East
Sarasota, Florida 34243

10:00 A.M.

MEETING MINUTES OF SEPTEMBER 5, 2018

CALL TO ORDER

Chair Commissioner Whitmore called the meeting to order at approximately 10:00 a.m. followed by the Pledge of Allegiance. A quorum was present.

SELF INTRODUCTIONS

PRESENT

Michelle Abercrombie, Children at Risk
Thomas Babas, Easter Seals SW Florida
Penelope Barnard, Agency for Health Care Admin
Alexandra Batalla, Citizen Advocate
Tim Connors, Citizens with Disabilities
Kim Gonzalez, CareerSource Suncoast
Jason Harris, Public Education
Julie Linzmayer, Early Childhood Services
Susan McDevitt, Manatee County Health Dept.
Kristina Melling, Department of Elder Affairs
Elida Mujic, Department of Children & Families
Charlene Ross, FDOT
Marice Sardo, Citizen Advocate User
Stephen Smith, Senior Citizens
Joe Stoddard, Economically Disadvantaged
Lee Washington, Veterans Affairs
Commissioner Carol Whitmore, Chair

NON-VOTING MEMBERS PRESENT

Tammy Grinnell, MCAT
Ryan Suarez, MCAT
Edrick Sweeting, MCAT
Jim Van Pelt, MCAT
Benita Zarr, MCAT

OTHERS

Sheri Powers, CTD
Michelle Bradham-Cousar, Florida Dept.
of Education

STAFF

Rachel McClain, Planning Assistant
Corinne Tucker, Public Involvement Coordinator

OPEN TO THE PUBLIC

There was no one from the public that wished to speak.

I. APPROVAL OF MINUTES

1. Approval of the May 9, 2018 Meeting Minutes

Mr. Stephen Smith made a motion to approve the minutes. It was seconded by Ms. Kristina Melling and passed unanimously.

II. REPORTS AND PRESENTATIONS

1. Overview of TD Program

Mr. Ryan Suarez, MCAT, Ms. Corinne Tucker, MPO, and Ms. Sheri Powers, CTD, provided an overview of the TD Program for all of the new members that were in attendance.

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2. Community Transportation Coordinator (CTC) Report

Ms. Benita Zarr, MCAT, provided an update to the Board on Transportation Disadvantaged service activities that have taken place since the last report.

3. FDOT Report

Ms. Charlene Ross, FDOT, stated the District Grants Workshop is October 3, 2018 in Fort Myers and October 4, 2018 in Bartow. The due date for applications is December 31, 2018. The Workshop will include an overview of the new software which will be used for agencies to submit the grant applications. Additional mandatory training for agencies will be provided which is tentatively scheduled for the end of November 2018.

Ms. Ross stated the bus bench letters were sent out in June for benches and shelters installed in the Right-of-Way of a State Highway System. Those are due mid-September.

Ms. Ross announced the 2018 FPTA/CTD Annual Conference and Expo in Daytona Beach, Florida on October 14-17, 2018.

Ms. Ross announced FDOT has hired Nicole Mills, P.E. to the position of ISD Administrator, effective June 11, 2018.

3. MPO Staff Report

There was no Staff Report.

III. BOARD ACTION

1. Approval of the Annual Operating Report (AOR)

Ms. Benita Zarr, MCAT, provided an overview of the Annual Operating Report and its process. Mr. Stephen Smith made a motion to approve the AOR. It was seconded by Ms. Kristina Melling and passed unanimously.

2. Approval to Amend Grant Application for the Purchase of Capital

Mr. Ryan Suarez, MCAT, provided an overview of the Amendment to the Grant Application. Mr. Jason Harris made a motion to approve the amendment. It was seconded by Ms. Elida Mujic and passed unanimously.

IV. ONCE AROUND THE TABLE

- Mr. Ryan Suarez announced MCAT Staff nominated Commissioner Whitmore for Commissioner of the year and this will be announced at the FPTA/CTD Conference on October 14-17th.

V. NEXT MEETING DATE

Wednesday, November 14, 2018, 10:00 a.m.

VI. ADJOURNMENT

Chair Commissioner Whitmore adjourned the meeting at approximately 12:00 p.m. There was a tour of the MCAT facility that followed the meeting.

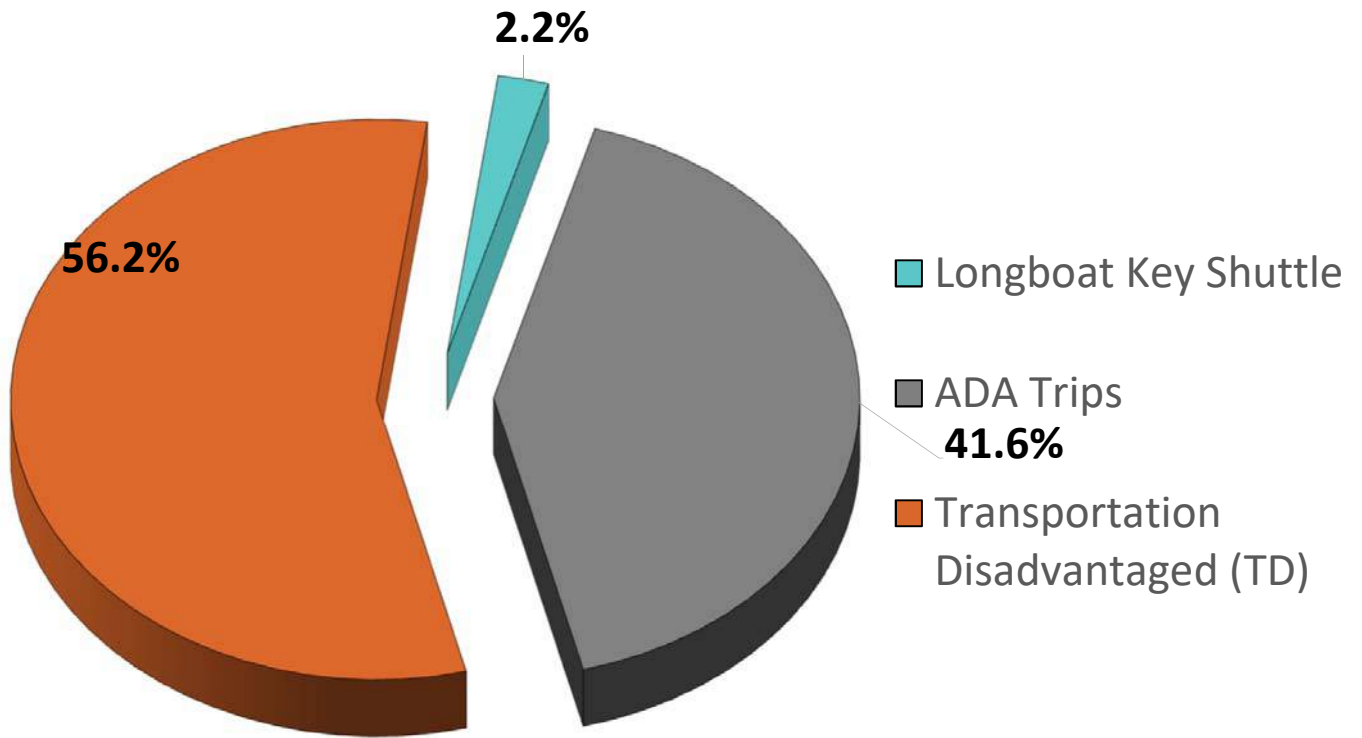
Manatee County Area Transit
Quarterly Report as of September 30, 2018
Paratransit Ridership

Trips by Provider/Funding Source				Quarterly Total	
	Jul' 18	Aug' 18	Sept' 18	Jul-Sept	%
Total Trips	8,140	8,697	7,579	24,416	100.0%
Longboat Key Shuttle	196	173	180	549	2.2%
ADA Trips	3,396	3,535	3,223	10,154	41.6%
Transportation Disadvantaged (TD)	4,548	4,989	4,176	13,713	56.2%
Community Care for the Elderly (CCE)	83	55	51	189	
Agency for Persons with Disabilities (APD)	2,004	2,155	1,826	5,985	
APD Bus Pass	-	-	-	-	
Voc Rehab	10	35	59	104	
TD/Escorts/Feeder Service	2,417	2,706	2,207	7,330	
Veterans	34	38	33	105	

Trip Count by Purpose

Trips by Purpose				Quarterly Total	
	Jul'18	Aug'18	Sep'18	Jul-Sept	
Medical	1,327	1,295	1,033	3,655	15.0%
Dialysis	1,906	2,117	1,870	5,893	24.1%
Work	1,200	1,211	1,098	3,509	14.4%
School/Manasota Lighthouse	76	193	183	452	1.9%
Casual	314	261	270	845	3.5%
Food/Nutrition	273	376	384	1,033	4.2%
Life Sustaining	138	212	128	478	2.0%
Agencies	2,436	2,593	2,225	7,254	29.7%
Escorts	58	59	41	158	0.6%
Assessments	1	-	-	1	0.0%
Personal Care Attendant (PCA)	175	167	129	471	1.9%
Veterans	34	38	33	105	0.4%
Transfer Services	6	2	5	13	0.1%
Bus Pass	-	-	-	-	0.0%
Longboat Key Shuttle	196	173	180	549	2.2%
Monthly Grand Total	8,140	8,697	7,579	24,416	100%

**Manatee County Area Transit
Quarterly Report as of September 30, 2018**



**Manatee County Area Transit
Quarterly Report as of September 30, 2018**

Complaints

Type of Complaint				Quarterly Total
	Jul' 18	Aug' 18	Sept' 18	Jul-Sept
Policy	0	0	1	1
Vehicle	0	1	0	1
Schedule	0	0	1	1
Service	0	1	1	2
Miscellaneous Complaints ¹	6	3	3	12
Complaint Total	6	5	6	17

¹Miscellaneous Complaints-late bus, unable book trips,dispatch, scheduling. Etc.

Commendations

Customer Commendations				Quarterly Total
	Jul' 18	Aug' 18	Sept' 18	Jul-Sept
Commendations	1	6	2	9

Unmet Trips

Un-met Trips				Quarterly Total
	Jul' 18	Aug' 18	Sept' 18	Jul-Sept
Medical- Denials	17	14	7	38
FNT/LIF/ESC ¹ - Denials ²	0	2	2	4
Client Refused ³	9	2	18	29
Total	26	18	27	71

¹Food/Nutrition,Lifesustaining, Escorts

²Denials - Trips which are denied due to no available slots.

³Refusals - Trips which are negotiated and client refuses.

No Shows/Cancelations

ParaTransit No Show/Late Cxl				Quarterly Total
	Jul'18	Aug'18	Sept'18	Jul-Sept
No Shows	41	51	52	144
Late Cancels/Cancel at Door	242	264	193	699

On-Time Performance

On Time Performance				Quarterly Total
	Jul'18	Aug'18	Sept'18	Jul-Sept
On Time Performance- 95% Goal	93.0%	95.0%	94.0%	94.0%

**Manatee County Area Transit
Quarterly Report as of September 30, 2018**

Subscription/Non-Subscription Trips

Subscription Trips				Quarterly Average
	Jul' 18	Aug' 18	Sept' 18	Jul-Sept
Subscription Trips	59%	62%	63%	63%
Non-Subscription Trips	41%	38%	37%	37%

Quarterly Client Registration Totals

Registered Client Status				Quarterly Total
	Jul' 18	Aug' 18	Sept' 18	Jul-Sept
Registered Clients	107	74	55	236
Registered and booked trips	57	42	25	124
Registered with no active trips ¹	50	32	30	112
Recertifications ²	43	26	11	80

¹Waiting List

²Every three years for both ADA and TD.

Year-to-date Client Registration Totals

Overall Registration Totals	Registration Year-to-Date Totals	
	January -September 2018	
Total Registered		667
Total Registered with booked trips		456
Total Registered with no active trips		211