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**TECHNICAL ADVISORY COMMITTEE**  
of the  
**SARASOTA/MANATEE METROPOLITAN PLANNING ORGANIZATION**

MPO Conference Room  
Airport Commerce Center  
7632 15<sup>th</sup> Street East  
Sarasota, Florida 34243

10:00 A.M.

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**MEETING MINUTES OF JANUARY 09, 2017**

Chair Sage Kamiya called the meeting to order at 10:00 a.m. followed by the Pledge of Allegiance. Rachel McClain, Office Assistant, confirmed a quorum was present.

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**PRESENT**

John Osborne  
Sage Kamiya  
Ryan Suarez  
Paula Wiggins  
Sarah Blanchard  
Micki Ryan  
Kim Clayback  
Juan Florensa  
Maika Arnold  
Allen Tusing  
Ryan Chapdelain  
Scott Pickett  
Kathleen Weeden  
Michelle Norton  
Lynn Burnett  
George Isiminger

**ORGANIZATION**

Manatee County Building & Development  
Manatee County Public Works  
Manatee County Area Transit  
Sarasota County Public Works  
Sarasota County Area Transit  
Sarasota County School Board □Planning Dept.  
City of Bradenton Public Works  
Town of Longboat Key Public Works  
Town of Longboat Key Planning, Zoning & Building  
City of Palmetto Public Works Eng.  
City of Sarasota Neighborhood Development Services  
City of Venice Planning & Zoning  
City of Venice Engineering Department  
City of North Port Neighborhood Services  
Island Transportation Planning Organization (ITPO)  
Manatee County Port Authority

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**ADVISORY AGENCIES**

Jesten Abraham	FDOT
Bessie Reina	FDOT
Anthony Matonti	TBARTA

**Staff**

Colleen McGue, Principal Planner  
Leigh Holt, Planning Manager  
David Hutchinson, Executive Director  
Mike Maholtz, Senior Transportation Planner  
Rachel McClain, Office Assistant

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**APPROVAL OF THE DECEMBER 5, 2016 MEETING MINUTES**

Ms. Maika Arnold: I move approval of the minutes.

Mr. Ryan Chapdelain: I second the motion.

MOTION CARRIED UNANIMOUSLY.

**OPEN TO THE PUBLIC**

There was no one from the public that wished to speak.

**I. COMMITTEE ACTION**

1. Request to Amend the Fiscal Year 2016/2017 Through Fiscal Year 2020/2021  
Transportation Improvement Program (TIP)

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Ms. Colleen McGue, MPO Staff, presented an overview of the TIP Amendment and stated MPO Staff was seeking a motion to recommend MPO Board approval of the Amendment to the TIP.

- FPN 435210-1 FTA Section 5310 Enhanced Mobility of Seniors & Individuals with Disabilities Program: Award to Easter Seals Southwest Florida for \$185,627 (\$148,501 in DU, \$18,562 in DPTO, \$18,563 Local Funds) in FY 2017

Ms. Kathleen Weeden: I move to recommend MPO Board approval of the Amendment to the TIP.

Mr. Juan Florensa: I second the motion.

MOTION CARRIED UNANIMOUSLY.

**II. PRESENTATIONS (May Require TAC Action)**

1. FDOT Report

Ms. Bessie Reina, FDOT, presented on the FDOT Priority Projects Information Packet. Some highlights included:

- Local Programming Goal:
  - To achieve stability in the areas of scheduling, budgeting, design, and construction cost estimates by developing comprehensive technical scopes for all projects entering into the district  Work Program.
  - The goal is to reasonably eliminate scope changes throughout design and construction phases; therefore, limit the changes to only those items which could not be identified during the scoping effort.
- The Application:
  - The constructability portion of the application helps establish the project and project needs.
  - Helps get the team thinking about the project and its execution.
  - Review the possible drainage needs (Sidewalks next to ditches usually mean the ditch will need to be relocated).
  - Count drainage structures (If you touch it, it will need to be counted).
  - Environmental and permitting (Wetlands, protected species, and/or protected habitat).
- Required Attachments:
  - Right of Way.
  - Cost Estimate (Use the Basis of Estimates (BOE) provided by the DOT whenever possible).

- FDOT will start accepting applications by February 2, 2017.
- FDOT will provide feedback by mid to late May, 2017.

## 2. Performance Measures/Project Prioritization Process Update

Ms. Leigh Holt, MPO Staff, provided a PowerPoint presentation regarding Performance Measures/Project Prioritization Process Update.

In depth information on each of the MAP-21 performance measures was presented to the MPO board and Committees over the last six months in preparation for compliance with federal mandated performance measures. The law requires MPOs to invest resources in projects to achieve individual targets that collectively will make progress toward national goals.

In December, both the TAC and CAC Members had the opportunity to weight their priorities. A summary of the work and input received was presented at the meeting.

Also presented was a summary of the data sets available and how they might be used to select 2017 Project Priorities for FDOT consideration and inclusion in the 2019-2023 Work Program.

It was the consensus of the members to hold a Project Prioritization Subcommittee meeting on February 13, 2017 at 9:00 a.m. at the MPO Office to work on and review in depth the goals and how to weight projects. The Members are to return all suggestions and/or recommendations for the goals by February 1, 2017, so Staff can prepare for the February 13, 2017 meeting.

## V. OTHER BUSINESS

- Ms. Kathleen Weeden stated the City of Venice will hold a workshop on Friday, January 13, 2017 at 10:00 a.m. regarding the Downtown improvements. There is a survey on line for comments.
- Mr. Ryan Suarez stated MCAT will be holding a Public Meeting on January 23, 2017 at Noon with the Town of Longboat Key to review the changes to the Longboat Key Trolley.
- Ms. Sarah Blanchard stated SCAT route changes will begin in April 2017.
- Ms. Paula Wiggins stated Sarasota County Transportation Planning Department will be holding workshops on January 10, 11, & 12, 2017 to review the changes to concurrence to match the new comprehensive plan.
- Mr. Ryan Chapdelain stated the City of Sarasota is working on a proposal to increase the multimodal impact fees.
- Ms. Micki Ryan stated the Sarasota High School rebuild is in the final phase and the Venice Middle School rebuild will be starting soon.
- Ms. Kim Clayback stated the City of Bradenton just completed the application for Sidewalks to Schools and is requesting an additional \$1.6 million for additional sidewalks.

1 Ms. Clayback announced the improvements to 8<sup>th</sup> Avenue will begin soon; adding  
2 pedestrian crossings and medians.  
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- 4 • Mr. Allen Tusing stated the Riverside to 10<sup>th</sup> Street project is now complete and the  
5 Manatee County Fair starts on Thursday, January 12, 2017.  
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- 7 • Mr. George Isiminger stated the Port Manatee South Gate is open as of this morning. It  
8 has been under construction.  
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- 10 • Mr. Anthony Matonti stated there will be a meeting on January 23, 2017 following the  
11 Joint MPO meeting for the Gulf Coast Regional Trail Summit. The Summit will begin at  
12 11:30 a.m.  
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15 **VI. NEXT MEETING DATES**

16 Gulf Coast Regional Trail Summit: January 23, 2017 at 11:30 a.m.

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18 Project Prioritization Subcommittee will meet on February 13, 2017 at 9:00 a.m.

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20 The next regular meeting of the TAC will be March 13, 2017.  
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24 **VII. ADJOURNMENT**

25 Having no further business, the TAC meeting adjourned at approximately 11:55 a.m.  
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