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TECHNICAL ADVISORY COMMITTEE
of the
SARASOTA/MANATEE METROPOLITAN PLANNING ORGANIZATION
MPO Conference Room
Airport Commerce Center
7632 15th Street East
Sarasota, Florida

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10:00 A.M.

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MEETING MINUTES OF DECEMBER 7, 2009

14 Chair Kotecki called the meeting to order at 10:00 a.m. followed by the Pledge of Allegiance. Nanette
15 Eubanks, Office Manager, confirmed a quorum was present.

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PRESENT

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Leon Kotecki
Harry Mendenhall
Becky Jo Hayes
Vivian Roe, Alternate for
 Crystal Allred
Clarke Davis
Phil Lieberman
Raymond Dutiewicz
Juan Florensa
Steve Schield
Van Brown
Susan Montgomery

Alexandrea Davis-Shaw, Alternate for
 Richard Winder
Roger Clark
Kathleen Weeden
Brett Harrington
Ben Newman
George McKay

Rick Solomon, Alternate for Ray White

ORGANIZATION

Manatee County Planning Department
Manatee County Transportation Department
Manatee County Area Transit

Sarasota County Planning & Development Services
Sarasota County Public Works Planning
Sarasota County Area Transit
Sarasota County School Board
Town of Longboat Key Public Works
Town of Longboat Key Planning Zoning & Building
City of Palmetto
City of Sarasota Neighborhood & Development Services
Department
City of Sarasota Public Works Department

City of Venice Planning & Zoning Department
City of Venice Engineering Department
City of North Port Planning & Zoning Department
City of North Port Engineering
Island Transportation Planning Organization-City of
Anna Maria
Sarasota-Manatee Airport Authority

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Advisory Member Agencies

Manon Lavoie
Susan Cameron

Florida Department of Transportation
Sarasota County Air Quality/Natural Resources

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Others

Ben Walker, FDOT (via telephone)
Frank Meares, FDOT (via telephone)
Sage Kamiza, Manatee County
Joe Molinaro, Naztec, Inc.

1 **Staff**

2 Keith Drake, Principal Planner
3 Michael Howe, Executive Director
4 Sue Clapsaddle, HR/Fiscal Manager
5 Mike Maholtz, Transportation Planner/IT Coordinator
6

7
8 **OPEN TO THE PUBLIC**

9
10 There was no one from the public that wished to speak.
11

12
13 **STAFF'S REPORT**

14
15 Mr. Drake reported on the following:

- 16
- 17 ▪ The MPO Board at its October 26, 2009 meeting:
 - 18 - Approved a TIP amendment for the Roll Forward Report
 - 19 - Ratified the two Joint Regional Enhancement Priority Lists
 - 20 - Selected the MPO Legislative Committee which includes Chair Patterson, Vice
 - 21 Chair Barnebey and Commissioners Garofalo and Bustle
 - 22 - Took action to give direction to FDOT to include a passive wildlife crossing in the
 - 23 new I-75 construction project between 681 and River Road
 - 24 - Took action to approve a further study for the regional transit authority issue
 - 25 between the two transit agencies
 - 26 - Under Open to the Public, there were a number of citizens who expressed concerns
 - 27 about the preferred BRT route in certain neighborhoods within Sarasota County
 - 28
 - 29
 - 30 ▪ Provided in Members' folders:
 - 31 - FDOT's new Tentative Work Program with a replacement page no. 14
 - 32 - FHWA Discretionary Grant Program information
 - 33 - MPO meeting schedule for 2010
 - 34
 - 35

36 Mr. Maholtz stated that the LRTP focus group discussions have taken place with many different area
37 organizations (homeowners' associations, various chambers and citizen groups). This should be
38 completed in December. The Steering Committee will meet this afternoon and be provided an overview
39 of the new socio-economic data. It will be provided to the full committee within the next week or so
40 (population projections out to 2035).
41

42
43 **CHAIR'S REPORT**

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45 Chair Kotecki had nothing to report.
46

47 **SUBCOMITTEE REPRESENTATIVE REPORTS**

48
49 There were no subcommittee reports.

1 **FDOT REPORT**
2

3 Ms. Lavoie reported on the following:
4

- 5 ▪ Referenced Safe Routes to School application packet (contained in members' folders).
 - 6 ▪ FDOT will be expecting CMS and Enhancement priorities in January
- 7
8

9 **I. CONSENT SECTION**

10 1. Approval of the October 12, 2009 Meeting Minutes

11 Chair Kotecki entertained a motion to approve the minutes.
12

13 Mr. Mendenhall: I move approval of the meeting minutes.
14

15 Mr. Brown: I second the motion.
16

17 MOTION CARRIED UNANIMOUSLY.
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21 **II. REPORTS AND PRESENTATIONS**

22 There were no reports and presentations scheduled.
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24
25

26 **III. COMMITTEE ACTION**

27 1. FDOT's Draft Five Year Work Program

28 Ms. Lavoie, FDOT provided a review of FDOT's Draft Five Year Work Program for
29 Sarasota County and Manatee Counties. Also reviewed were reports for both Manatee
30 County and Sarasota County showing additions, rescheduling and deletions of projects in
31 the Work Program.
32

33 Mr. Mendenhall questioned what was planned for US 41 at 57th Avenue West as well as
34 US 41 at SR 70 (53rd Avenue West) as far as the intersection modifications. He noted on
35 the US 41/SR 70 corner, Manatee County has a development proposal and requested
36 FDOT to advise what they need in terms of right-of-way.
37

38 Regarding the traffic signals reimbursement, Mr. Florensa pointed out Longboat Key was
39 omitted. Ms. Lavoie noted that Longboat Key would be added to the list.
40

41 Mr. Walker stated FDOT need a change to the TIP amendment for Monday's Board
42 meeting. He just received word that Legacy Trail in Sarasota was shown in FY 14/15
43 which will now be moved into current year. Because it is being moved into current year,
44 the match will no longer apply. The \$1,971,610 will be totally federally funded. It will
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47

1 be a department managed project, design build. It will be obligated by the end of
2 January.

3
4 Mr. Drake requested Ms. Lavoie comment on the north Cattlemen Road project that is
5 missing in addition to the Downtown Mobility Study for the City of Venice. Ms. Lavoie
6 noted the Mobility Study for the City of Venice was on page 20 of the Work Program.
7 The north Cattlemen project is programmed for FY 10/11 and will be reflected in the new
8 revised version of the summary sheet.

9
10 With regard to the Safe Routes to School for the City of North Port, Mr. Newman
11 requested an explanation for the deletion of the project. Mr. Lavoie stated that the City
12 proceeded to advertise the project without having a notice to proceed. This cannot be
13 done with federally funded projects.

14
15 Mr. Lieberman noted that for the record, he had sent Ms. Nanette Eubanks a detailed list
16 of errors and omissions of SCAT projects. Staff will ensure Ms. Lavoie has a copy for
17 her records.

18
19 Chair Kotecki entertained a motion to recommend MPO Board approval or the FDOT
20 Draft Tentative Five Year Work Program for FY 2010/2011-2014/2015 as amended this
21 morning with the Legacy Trail.

22
23 Mr. Mendenhall: So moved.

24
25 Mr. McKay: I second the motion.

26
27 MOTION CARRIED UNANIMOUSLY.

28
29 2. Amendment to the FY 2009/10-2013/14 Transportation Improvement Program (TIP)

30
31 Mr. Drake noted staff received two requests – one from the City of Sarasota and one from the
32 City of Venice for a TIP amendment, copies of which were provided to the TAC. Mr. Drake
33 requested the City of Sarasota to explain their request.

34
35 Ms. Davis-Shaw stated the City of Sarasota had been going through a Bayfront connectivity
36 and transportation initiative to better improve the intersection to be more multi-modal and
37 more pedestrian friendly. Through that process, one intersection was looked at. There were
38 concerns with pedestrian friendly characteristics of the US 41/Gulfstream intersection. The
39 City of Sarasota is requesting the CMS funds currently programmed for improvements at US
40 41 at Gulfstream be moved to a new project for construction of a roundabout at US 41 at 10th
41 Street. The City is also requesting Major Improvement funds currently programmed for 17th
42 Street also be moved to the new roundabout at US 41 at 10th Street for PD&E and design.

43
44 Mr. Drake pointed out that the City of Sarasota received CMS dollars for \$690,000 four years
45 ago and constructed some turn lanes at the intersection of US 41 and 10th Street. He
46 questioned if those would be torn out when the new roundabout is constructed. Ms. Davis-
47 Shaw stated that was correct.

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Mr. Florensa stated that the Town of Longboat Key had some concerns and noted that this was not how the CMS process is to operate and was surprised that the City of Sarasota elected to stop the US 41 at Gulfstream project. The project that the City desires to move the funds to has not been vetted on the CMS prioritization process. It was suggested that if the City chooses not to do this project, the funding be made available for other cities and counties to apply for the funding. Mr. Newman agreed with Mr. Florensa.

Ms. Lavoie noted a few years ago, the City had funding to do 17th Street. The \$1.1million was put in the CMS box. The funds were put in the CMS box because FDOT had to put the funds somewhere but it was not CMS funding. Those funds will be used to do the PD&E and the roundabout project. No CMS funds will be used for design or the PD&E.

The meeting was then opened to the public.

1. Mr. Rod Warner, City Alliance of Sarasota and CAC member stated the concept to construction system doesn't match up to how fast things change. By the time construction is done, everything changes. He felt what was being proposed by the City was a regional project which he supported.

Discussion ensued regarding the MPO's process not being followed and funding a project that never was presented to the TAC.

Susan Montgomery: I move that the change be made to the TIP as requested by the City of Sarasota.

Ms. Davis-Shaw: I second the motion.

Under discussion, Ms. Weeden asked when the next opportunity would be for the project to be evaluated. Ms. Lavoie replied that the City could compete for CMS funding. Mr. Howe stated that the TAC could hold a special prioritization committee meeting. Otherwise, CMS projects would not be voted on until the April meeting.

Chair Kotecki called for a vote on the motion to make the change in terms of the CMS funds for a project at Gulfstream and US 41 to be reallocated to a roundabout at 10th Street and US 41.

2 in favor, 17 opposed, Motion Failed.

1 Mr. Davis: I move that the TAC recommend to the Board
2 that they take action on the City's TIP
3 amendment request as follows: delete US 41 at
4 Gulfstream intersection, and program funds
5 currently allocated at 17th Street to the US 41 at
6 10th Street improvement and that the CMS funds
7 associated with the Gulfstream project get boxed
8 until priorities are reviewed for the funds.
9

10 Mr. Lieberman: I second the motion.

11
12 MOTION CARRIED UNANIMOUSLY.
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14 Ms. Weeden reported the City of Venice has a bus shelter project that has been on the
15 books for a while – Business 41 at Palermo Place and due to an expired easement, it will
16 not be renewed by the current property owner. The City would like to move it a few
17 blocks down on S. Nokomis Avenue adjacent to the Venice Public Library.
18

19 Ms. Weeden: I move that the TIP be amended to delete project
20 420894-1, Public Transportation shelter
21 Business 41 at Palermo Place and the funds be
22 moved to a new project for a bus transportation
23 shelter design/build on S. Nokomis Avenue
24 adjacent to the Venice Public Library in the
25 amount of \$84,735.
26

27 Mr. Mendenhall: I second the motion.
28

29 Under discussion, Mr. Lieberman stated that SCAT recently re-routed the bus to go by
30 there but now Blalock Park neighborhood is objecting and want the bus re-routed the
31 other direction. SCAT is neutral and needs guidance from the City of Venice as to
32 whether they want the Route 13 Venice local bus to stay on Nokomis Avenue or re-route
33 it back through the Blalock Park neighborhood.
34

35 Ms. Weeden stated the reason the City of Venice chose this location was because SCAT
36 was in the final design of constructing new bus pads in that location.
37

38 MOTION CARRIED UNANIMOUSLY.
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40 Ms. Lavoie also requested a motion to amend the TIP to delete the design phase of the
41 Anna Maria Island at various locations project, change the description from landscaping
42 to landscaping and boardwalk, and advance the construction phase to current year and
43 change it for a design-build phase. Also, a motion was needed regarding moving the
44 Legacy Trail into FY 09/10- design build, funded with Federal American Recovery &
45 Reinvestment Act (ARRA) funds.
46

47 Chair Kotecki entertained a motion per Ms. Lavoie's request.
48

49 Mr. McKay: So moved.

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2 Mr. Florensa: I second the motion.

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4 MOTOIN CARRIED UNANIMOUSLY.

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6 3. Congestion Management System (CMS) Program Policy

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8 Mr. Drake reported that based on discussions at the last meeting, changes were made to
9 the Policy as noted in rules no. 5, 7 and 8. Staff is seeking a motion to approve the
10 recommended changes.

11
12 Chair Kotecki entertained a motion for approval of the revised CMS Program Policy.

13
14 Mr. Davis: So moved.

15
16 Mr. Mendenhall: I second the motion.

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18 MOTION CARRIED UNANIMOUSLY.

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21 **IV. DISCUSSION (May Require TAC Action)**

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23 1. Transportation Enhancement Program Discussion

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25 Mr. Drake stated that based on the information received from FDOT, he felt it would be
26 prudent to increase the enhancement project cap to \$600,000 within the MPO policy in
27 order to be consistent with FDOT's new rule. Ms. Lavoie recommended a cap not be
28 established and noted that if a project came in just above \$600,000 and funding was
29 available, setting a cap could hinder that project from being funded.

30
31 Mr. Meares stated that the policy states if a project comes in over \$600,000, locals should
32 be prepared to phase larger projects if FDOT cannot fully accommodate the overage.

33
34 Discussion ensued regarding updating the policies consistent with the guidance FDOT
35 provided, changing the language and realizing that FDOT is looking for local projects in
36 the range of \$600,000.

37
38 Mr. Drake stated that Rule no. 1 would be revised to include the updated numbers from
39 FDOT. Rule no. 5 will include language that it is the responsibility of the local
40 jurisdictions for any portion that FDOT cannot fund.

41
42 Mr. Drake suggested he make the changes based upon the discussions and bring it back to
43 the next TAC meeting. In the meantime, he will revise rule nos. 1 and 5 and will add an
44 additional rule to include estimates by FDOT and another rule that projects submitted
45 after the submittal deadline will go to the bottom of the list.

46
47 Mr. Davis suggested it may be helpful to note that the policy being worked on is really a
48 Local Transportation Enhancement Policy and that we're relying on the State's process

1 for the regional projects. Mr. Meares agreed and stated that the regional projects need to
2 go through the Department.
3

4 Mr. Drake clarified that the new fifth year for the next cycle will be for regional and local
5 projects.
6

7
8 **V. OTHER BUSINESS**

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10 1. Once Around the Table

11
12 Mr. Howe thanked FDOT for a solid Work Program. Sarasota County was awarded
13 approximately \$13.6 million of new funding and Manatee County received an additional
14 \$8.4 million.
15

16 Mr. Lieberman noted that a major schedule/route change occurred in South County on
17 10/31.
18

19 Ms. Hayes thanked Susan Montgomery for helping to get the hybrid buses in the Lemon
20 Avenue transfer station.
21

22 Ms. Roe thanked FDOT for the Legacy Trail project.
23
24

25 **VI. ELECTION OF OFFICERS**

26
27 1. Election of TAC Chair from Sarasota County, Inclusive of Municipalities within Sarasota
28 County and Vice Chair from Manatee County, Inclusive of Municipalities within
29 Manatee County
30

31 Mr. Davis: I nominate Ben Newman as TAC Chair

32
33 Ms. Weeden: I second the motion.
34

35 Nominations were closed. Chair Kotecki turned the meeting over to Mr. Newman. Vice
36 Chair Newman thanked Chair Kotecki for serving as Chair in 2009.
37

38 Mr. Mendenhall: I nominate George McKay as Vice Chair.
39

40 Mr. McKay: I nominate Harry Mendenhall as Vice Chair
41

42 Mr. Lieberman: I nominate Becky Hays as Vice Chair
43

44 Nominations were closed.
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46 Mr. Mendenhall received five votes. Mr. McKay received eight votes and Ms. Hayes
47 received five votes. Mr. McKay will serve as Vice Chair in 2010.
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VI. NEXT MEETING DATE

January 11, 2010

VII. ADJOURNMENT

Having no further business, the TAC meeting adjourned at approximately 11:45 a.m.