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**MANATEE COUNTY TRANSPORTATION
DISADVANTAGED LOCAL COORDINATING BOARD**

**Sarasota/Manatee MPO
Conference Room
7632 15th Street East
Sarasota, Florida**

10:00 A.M.

MEETING MINUTES OF JANUARY 20, 2010

REGULAR QUARTERLY MEETING

I. CALL TO ORDER

Chair Barford called the Manatee County Transportation Disadvantaged (TD) Local Coordinating Board meeting to order at 10:00 a.m. Self introductions were made. A quorum was present.

PRESENT

Mayor Fran Barford, City of Anna Maria
Roxann Lake, FDOT
Terry Palmer, Public Education, Manatee County
School Board
Debbie Hofer, Florida Department of Elder Affairs
Dave Zickafoose, Veterans Affairs
Dianna Zavala, Alternate for Anita Sallas,
Manatee County Health Department
Robert Berg, Citizens with Disabilities
George McKay, Citizen Advocate
Jeannine Buzbee, Easter Seals SW Florida

ABSENT

Anne Hendon, Department of Children & Families
Ron Besalke, Florida Agency for Health Care
Administration
Linda Brown, Division of Blind Services
Dian McKinney, Economically Disadvantaged
Terrance Meneely, Suncoast Work Force
Jeremy Whatmough, Elderly Citizens
Marice Sardo, Citizen Advocate user

NON-VOTING MEMBERS

Becky Jo Hayes, MCAT
David McDonald, TMS
Vince Stevens, TMS

OTHERS

Paul Welch, Citizen
Robin Parrish, FDOT

STAFF

Jim Van Pelt, Public Transportation Planner
Nanette Eubanks, Office Manager

1 **II. APPROVAL OF MINUTES**

2
3 1. Approval of the November 18, 2009 Meeting Minutes

4
5 Ms. Hofer pointed out her comment under discussion should reflect “does not have that
6 much access to computers.”

7
8 Ms. Buzbee: I move approval of the meeting minutes with noted change.

9
10 Mr. Zickafoose: I second the motion.

11
12 MOTION CARRIED UNANIMOUSLY.

13
14
15 **III. ANNUAL PUBLIC HEARING**

16
17 Chair Barford opened the annual public hearing. No one from the public came forward; Chair
18 Barford closed the public hearing.

19
20
21 **IV. PUBLIC COMMENT**

22
23 No one from the public wished to speak

24
25
26 **V. REPORTS AND PRESENTATIONS**

27
28 1. TMS, Medicaid Transportation Provider Report

29
30 Mr. McDonald reported on the following:

- 31
32 ⋮ Introduced Mr. Vince Stevens, Director of Florida Medicaid Operations
33 for TMS. Mr. Stevens was formerly employed by METROPLAN
34 Orlando and brings many years experience.
35 ⋮ TMS will be utilizing new web base software that will allow easy access
36 for CTCs, LCBs, etc. The software is currently being used successfully
37 in the State of Massachusetts. A presentation of the software will be
38 made at a future LCB meeting.

39
40 2. Community Transportation Coordinator’s (CTC) Report

41
42 Ms. Hayes reported on the following:

- 43
44 ➤ Ridership increased from last year, 300 rides in December and 600 rides in
45 November.
46 ➤ No complaints have been received.
47 ➤ Still working in setting up a meeting with SCAT to see if better
48 services/coordination of trips can be offered to the veterans.
49 ➤ Brought on additional staff to assist with client evaluations and migrating to fixed
50 route service but waiting for an okay from the legal department before going
51 forward.

- 1 ➤ Also MCAT has another staff person to assist with Commuter Service for riders.
2

3 Mr. Van Pelt asked how complaints were defined by MCAT. Ms. Hayes answered any
4 calls received are taken seriously, recorded and handled.
5

6 Mr. McDonald suggested the LCB consider negotiating a reduced rate for the bus pass
7 program for riders who do not require TD services on a regular basis. Mr. Van Pelt
8 questioned if this would disallow the door-to-door service for these riders. Mr.
9 McDonald responded yes and that Sarasota and Broward County are doing same at a cost
10 saving to the TD program. Ms. Hayes suggested Mr. McDonald contact Ms. Karen
11 Windham of Manatee County Government.
12

13 3. FDOT Report

14 Ms. Roxann Lake, FDOT, reported on the following:
15

- 16 ➤ Mid February will be the review process regarding the 5310 and 5311 funding
17 applications received by FDOT.
18
19

20 4. MPO Staff Report

21 Mr. Van Pelt reported on the following:
22

- 23 ➤ Due to no complaints, there is no Ombudsman Report.
24 ➤ No written response has been received at this time regarding the letter
25 sent to Mr. Bobby Jernigan, Executive Director, CTD, concerning
26 surveys and the process of same. Ms. Karen Somerset did state, via
27 telephone, the forms (survey) could be edited or changed in order to get
28 the most objective view. A written response is forthcoming.
29
30
31

32 **VI. BOARD ACTION**

33
34 1. Nomination and Appointment of Vice Chair

35 Chair Barford open the floor for nominations.
36

37 Mr. McKay: I nominate Jeremy Whatmough for Vice Chair.
38

39 Mr. Palmer: I second the nominations.
40

41 Hearing no further nominations Chair Barford closed the floor.
42

43 MOTION CARRIED UNANIMOUSLY.
44

45
46 2. Appointment of Executive, Grievance and Evaluation Committees

47 It was the consensus that appointees would serve on the Executive, Grievance and
48 Evaluation Committees. The following were appointed to serve on the Committees:
49
50

51 Mr. Dave Zickafoose

1 Ms. Debbie Hofer
2 Ms. Jeannine Buzbee
3 Mr. Terry Palmer
4 Mr. George McKay (alternate)
5

6 3. Annual Review and Approval of the Manatee LCB Bylaws

7
8 Chair Barford entertained a motion to approve the Bylaws as stand.
9

10 Mr. Palmer: So moved.

11
12 Ms. Buzbee: I second the motion.
13

14 MOTION CARRIED UNANIMOUSLY.
15

16 4. Annual Review and Approval of the Manatee Grievance Procedures

17
18 Chair Barford entertained a motion to approve the Procedures as stand.
19

20 Mr. Zickafoose: So moved.

21
22 Ms. Buzbee: I second the motion.
23

24 MOTION CARRIED UNANIMOUSLY.
25

26 5. Approval of Meeting Dates for 2010

27
28 Chair Barford entertained a motion to approve the 2010 Meeting Dates.
29

30 Mr. Zickafoose: So moved.

31
32 Ms. Buzbee: I second the motion.
33

34 MOTION CARRIED UNANIMOUSLY
35
36

37 **I. DISCUSSION SECTION**
38

39 Mr. McDonald stated the CTD held discussion regarding a pilot program for Regional
40 Transportation for large urban areas to group with rural areas so they will benefit by being part of
41 a larger system. The pilot program would begin next year sometime in the Jacksonville and
42 Broward Counties area. Mr. Van Pelt noted CTC and MPO Staff have received surveys
43 regarding same and nothing has been established at this time.
44

45 Mr. Van Pelt announced Sarasota and Manatee County Staff will be meeting tomorrow at the
46 MPO Office to discuss possible merger of SCAT and MCAT.
47

48 Mr. McDonald encouraged the Members to attend TD Legislative Day/TD Advocacy Day, March
49 25, 2010, in Tallahassee. More information may be found at
50 <http://www.dot.state.fl.us/ctd/events/tdlegislativeday2010.htm>.
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VII. OTHER BUSINESS

No other business was brought forward.

VIII. NEXT MEETING DATE

Wednesday, May 19, 2010 at 10:00 a.m.

IX. ADJOURNMENT

The Manatee County Transportation Disadvantaged Local Coordinating Board meeting was adjourned at approximately 10:35 a.m.